

8/1/2019

Reconciliation Finding

Submitted by Carolyn Denero

Dear Explore Butte County Board of Directors:

During the reconciliation of the July financials there was a \$14.95 charge to "Audible" on the credit card statement. While researching the expenditure I found that it was my personal expense charged through Amazon Prime. I have used my personal Amazon Prime account to order many things for Explore Butte County and the credit card information was not deleted as a user. When one of my personal cards was deleted from the account it automatically selected the Explore Butte County Visa as the default for Audible.

I immediately contacted President Bruce Spangler to notify him of this error. I have reimbursed Explore Butte County with a personal check. The EBC credit card information has been deleted from my personal Amazon Prime account and I do not anticipate this will happen again.

I take the fiscal management of the organization very seriously and I sincerely apologize for this mistake.

Carolyn Denero