

Butte County Special Event Support Grant Eligibility Checklist

If you're interested in applying for the special event support grant, make sure you are eligible first.

Eligibility

In order to be eligible for the grant, the following criteria must be met:

- The event must be open to the public.
- The event must be publicly noticed (advertised).
- The event must demonstrate financial need as a result of COVID.
- The event must have a history of being held in Butte County. Funds will not be awarded to any event/organization that has less than 3 years of event history. **FOR MORE CLARIFICATION (7.29.22)** Events must have three or more years of history in Butte County to be eligible for grant awards. Events are eligible for application if they have been in existence with public attendance for at least three years. Canceled events do not count toward event history, and event years do not have to be sequential. Event history may be demonstrated with three years of ticket or sponsorship sales records, or other means that confirm the event was held and open to the public.
- The event headquarters must be in Butte County.
- The event can be an annual event or an event series, as long as the event history criteria is met.
- Provide a proposed budget with a plan for how you will spend the grant.
- Grant funds may only be used for event expenses and may not be used to show profit.
 - Sample expenses are: advertising expense, cost of rentals, registration software expense, etc.
- Plan to spend grant funds between September 1, 2022 and December 31, 2023.
- Applicants must provide a valid photo ID from Butte County.
- Only one application per organization/event organizer will be accepted. (If your organization plans multiple events, either recurring or annual, only one can be submitted for the program.)
- Exclusion - grants will not be given to any organization funding political activity or coordinating religious events.